

TEWKESBURY BOROUGH COUNCIL

Report to:	Executive Committee
Date of Meeting:	22 November 2017
Subject:	Tewkesbury Borough Council Waste & Recycling Collection Services Policy and Procedures
Report of:	Peter J Tonge, Head of Community Services
Corporate Lead:	Robert Weaver, Deputy Chief Executive
Lead Member:	Councillor J R Mason, Lead Member for Clean and Green Environment.
Number of Appendices:	One

Executive Summary:

Tewkesbury Borough Council has made a commitment to providing waste and recycling services that are good value for money and meet the needs of all residents in the Borough.

The waste and recycling collection services policy aims to ensure that waste and recycling services operate effectively and efficiently in order to maximise recycling rates and reduce the amount of waste going to landfill in line with the waste hierarchy.

It provides a set of rules and standards that the authority uses to deliver regular and reliable collections in a customer focused way. It takes into account the need to protect the health and safety of the public and the staff who operate the scheme.

It sets out policies and procedures that are clearly defined to avoid any uncertainty for residents, Members and officers.

Recommendation:

That the Committee APPROVE the policy annexed to this report.

Reasons for Recommendation:

The policy provides a clear guide to members of the public and elected Members as to how the Council's waste and recycling services operate, it also provides guidance on how the waste service should be used.

Resource Implications:

None.

Legal Implications:

Whilst there is no legal requirement for the Council to adopt a waste policy it is good practice to ensure that residents have a good understanding of how waste services are delivered. The Council does not currently have a written policy on waste and recycling, although it has been working within the guidelines set out in good practice and regulations.

Under the terms of the Environmental Protection Act 1990, Tewkesbury Borough Council is classed as a Waste Collection Authority and as such, under Section 45(1), has a statutory duty to collect household waste from all domestic properties.

Under Section 46(4) of the Act, the Council has specific powers to stipulate:

- the size and type of the collection receptacles;
- where the receptacles must be placed for collecting and emptying; and
- the materials or items which may or may not be placed within the receptacles.

The Controlled Waste Regulations 2012 gives waste collection authorities the power to charge for the collection of garden waste and the service we provide offers a convenient way for residents to dispose of their garden waste.

The waste hierarchy referred to in the Executive Summary of the Waste and Recycling Collection Services Policy and Procedures annexed to this report sets out a range of options for the treatment of waste in descending order of desirability i.e.

- (a) prevention;
- (b) preparing for re-use;
- (c) recycling;
- (d) other recovery (for example energy recovery); and
- (e) disposal.

Regulation 12(1) of the The Waste (England and Wales) Regulations 2011 requires the Council to apply the hierarchy when dealing with waste.

Risk Management Implications:

Waste services are delivered to every residents in the Borough. If the Council clearly sets out how these services are delivered and is clear on the responsibilities of residents then the risk of reputational damage should be minimised.

Performance Management Follow-up:

Regular reports on the work of the waste and recycling service are presented to the Overview and Scrutiny Committee.

Environmental Implications:

The waste and recycling collection services policy aims to ensure that waste and recycling services operate effectively and efficiently in order to maximise recycling rates and reduce the amount of waste going to landfill in line with the waste hierarchy.

1.0 INTRODUCTION/BACKGROUND

- 1.1** The Council does not currently have a waste and recycling policy.
- 1.2** The Council has a statutory duty to collect household waste from all domestic properties. It makes sense for the Council to inform members of the public about how this service operates and also how waste should be presented, stored etc.

2.0 THE POLICY

- 2.1** The proposed policy covers a range of elements of the waste and recycling collections service, including:
- Waste and recycling containers.
 - Frequency of collection.
 - How to present waste and recycling for collection.
 - Assisted collections.
 - Clinical waste services.
 - Bulky waste collections.
 - Issues with collections.
 - Complaints.
 - Contact details.
- 2.2** The policy sets out how the service should operate and is a clear guide for officers, members of the public and Councillors what they can expect from the Council, it also details types of waste that the Council expects to be reused, recycled or sent to landfill.
- 2.3** The proposed policy outlines the type of containers that should be used for the various waste streams and how and where these containers should be stored. It also details how residents who can't have wheelie bins for some reason need to store and present their waste.

3.0 PURPOSE

- 3.1** The purpose of a waste policy is to inform residents on all matters related to our waste and recycling services and encourage reuse and recycling as far to divert as much waste away from landfill as possible.
- 3.2** It is hoped that by doing this the Council will improve its already excellent recycling rates.

4.0 CONSULTATION

- 4.1** A draft version of the policy document was reviewed by the Overview and Scrutiny Committee. Members were informed that the proposed policy set out the standards that could be expected from the Council as a waste collection authority and covered a range of elements of the waste and recycling collection service e.g. frequency of collection, how to present waste and recycling for collection etc. The feedback was positive with one small addition to include emphasis that it related to the household collection of waste and recycling and not commercial waste. It was subsequently resolved that it be recommended to the Executive Committee that the draft Waste and Recycling Collection Service Policy be adopted, subject to appropriate amendments to make clear that the policy related to household waste and recycling.

4.2 The policy, if adopted, will be widely shared within the Borough to ensure that all residents are aware of the contents.

5.0 OTHER OPTIONS CONSIDERED

5.1 None.

6.0 RELEVANT COUNCIL POLICIES/STRATEGIES

6.1 Gloucestershire Joint Municipal Waste Management Strategy 2007-2020.

7.0 RELEVANT GOVERNMENT POLICIES

7.1 Waste Management Plan for England 2013 – DEFRA.

8.0 RESOURCE IMPLICATIONS (Human/Property)

8.1 None.

9.0 SUSTAINABILITY IMPLICATIONS (Social/Community Safety/Cultural/ Economic/ Environment)

9.1 It is hoped that by informing the public better on ways to make use of our waste facilities then our recycling rates would increase thus reducing the level of waste to landfill.

10.0 IMPACT UPON (Value For Money/Equalities/E-Government/Human Rights/Health And Safety)

10.1 None.

11.0 RELATED DECISIONS AND ANY OTHER RELEVANT FACTS

11.1 None.

Background Papers:	Gloucestershire Joint Municipal Waste Management Strategy 2007-2020.
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Appendices:	1. Draft Tewkesbury Borough Council Waste & Recycling Collection Services Policy